



## Minutes

### Meeting of the Parish Council

**Monday 9<sup>th</sup> October 2023 at 7 pm at Elford Village Hall**

Present: Councillors Payne, Delderfield, Herrman, Oakley, Robertson and Turley.

In attendance: Mrs Fitzpatrick (Clerk), two members of the public.

#### **Open Forum**

Thanks from a member of the public to everyone who organised the Harvest Festival meal on Sunday 8<sup>th</sup> October.

A member of public requested an update on the Fisherwick Road closure - Closed until the 11<sup>th</sup> October. Classed as "emergency works".

Cricket Club – The Cricket Club advised that there is a meeting on Thursday with the Football Club to discuss the future plans and funding. They will jointly bring the three phase plan to the PC.

Request received to chase the application for S106 funding.

***Action: Clerk***

#### **121/23 To receive Apologies for Absence**

District Cllr Holland had apologised.

#### **122/23 To receive Declarations of Interests.**

No Declarations of Interests were made.

#### **123/23 To approve the Minutes of the Meeting of 11<sup>th</sup> September 2023.**

The draft Minutes were approved and signed.

#### **124/23 To receive the Clerk's Report.**

Bus stop – Lichfield City Coaches confirmed they will pick up 1. where the Social Club used be and 2. at the end of The Beck by the Burton Road.

Issues with public footpaths – issue reports raised with SCC Rights of Way Team.  
Tame View Stile – contact contractor to make good. **Action: Clerk**  
Grants – make applications to Lichfield Community Lottery and We Love Lichfield Fund. **Action: Cllr Robertson/Clerk**  
Tree work – BCC worked on the trees at The Avenue and The Shrubbery in September.

**125/23 To consider any Planning matters:**

None.

**126/23 To receive an update on the Shrubbery development.**

No response has been received from LDC. Email LDC for update. **Action: Cllr Oakley**

**127/23 To consider Playground Inspection Report.**

The three main areas for repair are the sandpit, swings and climbing net:-  
Sandpit needs remedial work. **Action: Cllr Payne/Cllr Oakley**  
Obtain advice from LDC and information on contractors to repair the swings and climbing net. **Action: Clerk**  
Contact play equipment companies who have previously quoted. **Action: Cllr Payne**  
Obtain alternative quotes from play equipment companies. **Action: Clerk**

**128/23 To consider the new website.**

Notes on the new website and photos to be sent to the website developer. **Action: Cllr Herrmann**

**129/23 To receive an update on Right of Way 8.**

See letter received from Staffordshire County Council dated the 2<sup>nd</sup> October 2023.

**130/23 To receive update on CIL funding.**

Notification of remittance received for CIL monies in the sum of £2798.01.

SID's (Speed Indicator Devices) – Three quotes received and it was agreed to purchase two SID's from Elan City up to a total cost of £5,000, allowing for some flexibility if one (or potentially both) of the SIDs needed to be battery-powered as opposed to solar-powered, particularly if one was to be located on the Shrubbery where minimal solar light gets through the tree canopy. Look at fixing onto existing street furniture. Obtain information on poles and batteries for SID's.

**Action: Clerk**

**Resolved: Approved**

**131/23 To receive Questions and Reports from Councillors.**

Cllr Oakley - Having spoken to the Football Club, the outdoor gym equipment cannot be moved behind the goal. It was agreed to revisit this as part of the wider playground redevelopment.

Cllr Robertson – It has been brought to her attention that the roads in the village are very muddy. Contact LDC. **Action: Clerk**

Cllr Robertson – There is an Open Day at The Howard School on the 14<sup>th</sup> October.

Cllr Delderfield – Is there any action that can be taken with regards to the worsening traffic on the A513 with the closure of the Fisherwick Bridge and the traffic from Hilderley's? Cllr Payne advised he did not think there was due to the planning application approval already in place.

Cllr Turley – Proposed making good the fencing next to the playground at Church Gate Cottage, Church Road. Obtain quote from Alan Robey. **Action: Clerk**

**Resolved:** Approved

### **132/23 To receive Correspondence**

SPCA bulletins

### **133/23 To receive a Financial Report**

See appendix 1.

**Resolved:** Approved

### **134/23 To consider authorising Schedule of Accounts for payment**

Staff costs; salary, PAYE, £586.63;

A. Robey, handyman, safety check, £62.50;

Village Hall, Post Office room hire, £65.50;

R.W. Harcombe, grounds maintenance, £180;

Cllr Payne would authorise the payments.

**Resolved:** Approved

**Date of Next Meeting:** Next meeting 13<sup>th</sup> November 2023 (Becky away)

Meeting closed 9.10pm

## Appendix 1

### Financial Report July 2023

#### (a) Bank reconciliation –

		26/06/2023	Totals
BAL B/F	30,874.82	CURRENT	20,487.18
		DEPOSIT(playground)	8,035.49
		95 DAY NOTICE (CIL)	43,470.45
RECEIPTS	45148.13	earmarked for CIL	
		43,470.45	
		earmarked for playground	
		8,035.49	
PAYMENTS	4029.83		
TOTAL	<b>71,993.12</b>		<b>71,993.12</b>

(b) Bank forms, change of signatories, to be sent to Coop Bank.

(c) Audit 2023. Annual Governance and Audit Report sent to External Auditors and publicised according to regulations.

(d) Scottish Power account for playground electricity is currently in credit.